



Pocatello Free Clinic

Our community. Our health.

1001 N. 7th Ave. Suite 155, Pocatello ID 83201 Tel- 208-233-6158 Fax- 208-233-1310

Qualifying Donor & Donor Privacy Policy

Pocatello Free Clinic

Purpose

The purpose of this policy is to establish standards for donor eligibility, stewardship, confidentiality, and responsible handling of donor information for the Pocatello Free Clinic, a nonprofit organization recognized under Section 501(c)(3) of the Internal Revenue Code.

Qualifying Donors

The Pocatello Free Clinic accepts contributions from individuals, businesses, foundations, and organizations whose charitable support aligns with the mission and values of the Clinic. Donations may include monetary gifts, in-kind contributions, grants, sponsorships, and planned gifts.

The Clinic reserves the right to decline any donation that:

- Is inconsistent with the organization's mission or ethical standards;
- Would compromise the Clinic's independence or reputation;
- Imposes unreasonable restrictions or obligations; or
- Violates federal, state, or local law.

Donor Privacy and Confidentiality

The Pocatello Free Clinic respects the privacy of all donors and is committed to protecting confidential donor information.

The Clinic:

- Does not sell, rent, trade, or share donor personal information with any third party for marketing or commercial purposes;
- Does not publicly disclose donor information without the donor's permission, except as required by law;
- Maintains appropriate safeguards to protect donor records and financial information; and
- Limits access to donor information to authorized personnel, board members, contractors, or volunteers who require such access to perform official organizational duties.

Donor information may include names, addresses, phone numbers, email addresses, donation histories, payment information, and other personally identifiable information.

Donor Recognition

Donors may be recognized publicly in annual reports, newsletters, websites, or fundraising materials only with the donor's consent. Donors may request anonymity at any time.

Tax Compliance

The Pocatello Free Clinic will provide written acknowledgments and receipts for charitable contributions in accordance with IRS requirements applicable to 501(c)(3) organizations.

Policy Review

This policy may be reviewed and updated periodically by the Board of Directors to ensure compliance with applicable laws, regulations, and nonprofit best practices.

Signed: Sherie Joseph Date: March 10, 2026
Executive Director